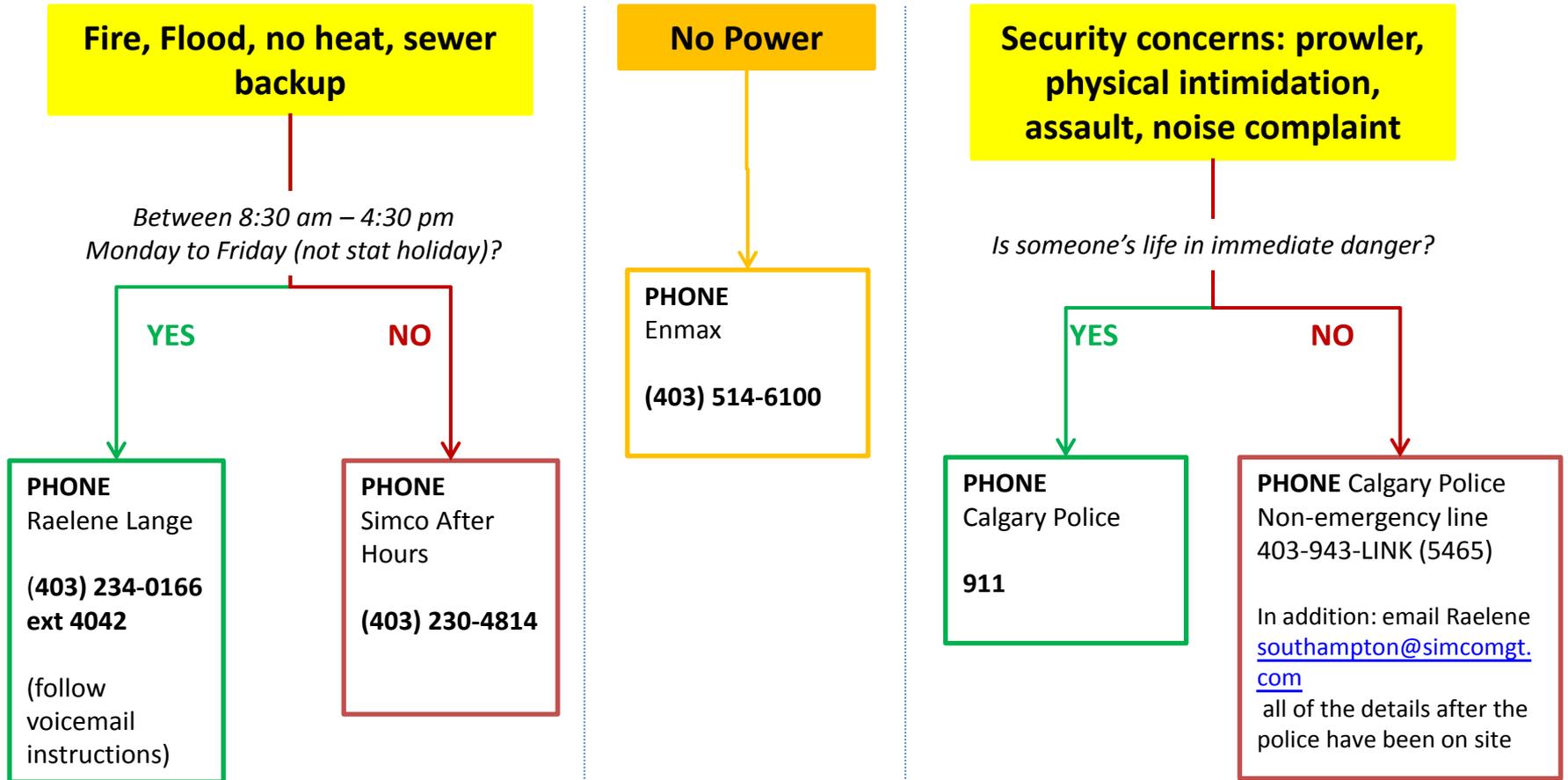


Emergency Reporting Process



For non-urgent issues or maintenance requests, email Raelene Lange at southampton@simcomgt.com .
Include complex name (Southampton Green), unit and building number, owner and tenant contact info, and issue.